

## **KENAI MUNICIPAL AIRPORT EMERGENCY CONTINGENCY PLAN**

Kenai Municipal Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Mary Bondurant, Airport Manager, at [mbondurant@ci.kenai.ak.us](mailto:mbondurant@ci.kenai.ak.us). Kenai Municipal Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this Airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Kenai Municipal Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the Airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Kenai Municipal Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the Airport's safe operation and strongly encourages aircraft operators to contact the Airport Administrative Office at 907.283.7951 or at Kenai Police Dispatch at 907.283.7879 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: no sterile area, no TSA agents, nor CBP personnel. We have noted these constraints in Alaska Supplement. During diversion events Kenai Municipal Airport issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the Airport and its ability to serve the civil aviation needs of the public during irregular operations events.

### **Airport Information**

Name of Airport: Kenai Municipal Airport

Name and title of person preparing the plan: Mary L. Bondurant, Airport Manager

Preparer contact number: (907) 283-7951

Preparer contact e-mail: mbondurant@ci.kenai.ak.us

Date of submission of plan: June 19, 2012

Airport Category: Large Hub  Medium Hub  Small Hub  Non Hub

### **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Administrative Office at 907.283.7951 @mbondurant@ci.kenai.ak.us or Kenai Police Dispatch at 907.283.7879 for assistance.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Kenai Municipal Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally Airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Kenai Municipal Airport are under preferential lease to air carriers and are not fully controlled by the Airport during those time periods when the tenant's usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier aircraft at its preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use, to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Kenai Municipal Airport does not have international passenger processing facilities. We will coordinate with the U.S. Customs & Border Protection Area Port Office, TSAIA, at Ted Stevens Anchorage International Airport at 907.271.6822 and local law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with the CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan**

Kenai Municipal Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the Airport website (<http://www.kenaiairport.com>)