

**ACTION AGENDA**  
**KENAI CITY COUNCIL – REGULAR MEETING**  
**JANUARY 4, 2017 – 6:00 P.M.**  
**KENAI CITY COUNCIL CHAMBERS**  
**210 FIDALGO AVE., KENAI, AK 99611**  
<http://www.kenai.city>

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS** (*Public comment limited to ten (10) minutes per speaker*)

**C. UNSCHEDULED PUBLIC COMMENTS** (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

**D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2927-2016** – Amending Kenai Municipal Code 23.55.020-Compensation Structure by Grade, and 23.55.050-Hourly Rates, to Clarify Step Increase Differences between Permanent Full-Time and Permanent Part-Time Employees.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2928-2016** – Increasing Estimated Revenues and Appropriations by \$1,400,120 in the Water and Sewer Capital Project Fund for Construction of Improvements to the City’s Waste Water Treatment Plant and by \$353,791.51 in the Water and Sewer Special Revenue Fund to Provide the Required 30% Local Match to the Project.
  - **Substitute Ordinance**
3. **ENACTED. Ordinance No. 2929-2016** – Amending KMC 22.05.100-Sale Procedure, to Eliminate the Requirement that the City Utilize a Title or Escrow Company within the City for Closing of General Fund Land Sales.
4. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2930-2016** – Amending KMC 12.40.060-Violations and Penalties, to Set Specific Fine

Amounts for Violations of the City's Regulation of Smoking in Order to Eliminate the Requirement of a Mandatory Court Appearance for each Citation Issued.

5. **FAILED UNANIMOUSLY. Ordinance No. 2931-2016** – Amending KMC 23.50.010-Employee Classification, to Remove the Class Title of Human Resource Officer and Class Code 123 in its Entirety and Amend the Class Title Human Resource Specialist/Assistant to City Manager to Human Resource Officer Pursuant to a Position Reclassification.
6. **POSTPONED TO 01/18/2017. Ordinance No. 2932-2016** – Donating and Declaring no Longer Needed for a Public Purpose a Certain Parcel Described as Lot 17, Block 5, Original Townsite of Kenai, (KPB Parcel No. 047-071-21) to the Kenaitze Indian Tribe.
7. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2933-2016** – Authorizing an Amendment to Extend the Term of Lease to 2035 of Certain City-Owned Land, Identified as a Portion of Lot 3, Block 17, Original Townsite of Kenai and the Building known as the “Fine Arts Center”, to the Peninsula Art Guild, Inc. without a Current Appraisal and Declaring an Amendment to the Lease is in the Best Interest of the City.
8. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2017-01** – Authorizing a Budget Transfer within Departments of the Airport Fund for the Unbudgeted Replacement of Equipment in the Terminal's Restaurant.

**E. MINUTES**

1. **REMOVED FROM THE AGENDA** \*Work Session of October 19, 2016
2. **APPROVED BY THE CONSENT AGENDA.** \*Special Meeting of October 25, 2016
3. **APPROVED BY THE CONSENT AGENDA.** \*Work Session of December 1, 2016
4. **APPROVED BY THE CONSENT AGENDA.** \*Special Meeting of December 1, 2016
5. **APPROVED BY THE CONSENT AGENDA.** \*Work Session of December 8, 2016
6. **APPROVED BY THE CONSENT AGENDA.** \*Work Session of December 13, 2016
7. **APPROVED BY THE CONSENT AGENDA.** \*Regular Meeting of December 7, 2016

**F. UNFINISHED BUSINESS** – None.

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval – Bills to be Ratified.

2. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** – Non-Objection of the Liquor License Renewal for Ramon Gonzalez d/b/a/ Playa Azul.
4. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** – Non-Objection of the Liquor License Renewal for Griffin Golf Enterprise, LLC. d/b/a Kenai Golf Course.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 1/18/2017 \*Ordinance No. 2934-2017** – Accepting and Appropriating Funds Forfeited to the Kenai Police Department.
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 1/18/2017 \*Ordinance No. 2935-2017** – Accepting and Appropriating a Federal Grant from the Institute of Museum and Library Services (IMLS) Passed through the Alaska State Library for Employee Travel And Training.
7. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 1/18/2017 \*Ordinance No. 2936-2017** – Increasing (Decreasing) Estimated Revenues and Appropriation in the Personal Use Fishery Fund and Authorizing Budgetary Transfers in that Fund for Remaining FY2017 Projected Expenditures.
8. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 1/18/2017 \*Ordinance No. 2937-2017** – Increasing Estimated Revenues and Appropriations by \$59,000 in the Airport Fund for the Purchase of Approximately 80 Acres of Real Property Described as SW1/4 Excepting Therefrom those Portions as Per W/D 51 @ 152 and as Per Superior Court Order under Case No 3KN-86-1406, CI, Section 29, T6N, R11W, to be Retained by the City for Public Use and Reserved for Airport Purposes.
9. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 1/18/2017 \*Ordinance No. 2938-2017** – Increasing Estimated Revenues and Appropriations by \$20,600 in the Water & Sewer Fund for the Purchase of Approximately 2.27 Acres of Real Property Described as Lots 1 and 2, Block B, Beaver Creek Alaska Subdivision Amended, Section 36, T6N, R11W, to be Retained by the City for Public Use.
10. **WORK SESSION SET FOR 1/24/2017 AT 6:00 P.M. Action/Approval** – Schedule a Work Session to Discuss an Offer to Purchase a Portion of Property and other Options for Property Located at 10095 Kenai Spur Highway, Kenai AK 99611, KPB Parcel No. 04501003.
11. **JEANETTE DESIMONE APPOINTED TO THE HARBOR COMMISSION AND ROY D. WILLIAMS APPOINTED TO THE COUNCIL ON AGING.**

**Action/Approval** – Mayoral Nomination and Council Confirmation to Appoint or Reappoint Applicants to Committee/Commission Vacancies.

**H. COMMISSION/COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION – **ADMINISTRATION AND CITY ATTORNEY GIVEN DIRECTION.** Discuss an Offer to Purchase Property Located at 10639 Kenai Spur Highway, Kenai AK also known as Lot 3A, Block 1, Spur Subdivision No. 1, 1983 Addition (the old Bowling Alley), Pursuant to AS 44.62.310(c)(1)(3) a Matter of which the Immediate Knowledge may have an Adverse Effect Upon the Finances of the City, and a Matter by which Law, Municipal Charter, or Ordinance are Required to be Confidential.**

**M. PENDING ITEMS – None.**

**N. ADJOURNMENT**

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**INFORMATION ITEMS**

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.
2. Kenai Historical Society December 2016 Newsletter.
3. Gaming Permit Application for the Fraternal Order of Eagles Aerie #3525 to Conduct Raffle or Lottery Games.
4. Correspondence from the Kenai Chamber of Commerce and Visitor Center Expressing its Gratitude for the City's Participation in Christmas Comes to Kenai.

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*