

**ACTION AGENDA**  
**KENAI CITY COUNCIL – REGULAR MEETING**  
**FEBRUARY 15, 2017 – 6:00 P.M.**  
**KENAI CITY COUNCIL CHAMBERS**  
**210 FIDALGO AVE., KENAI, AK 99611**  
<http://www.kenai.city>

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Presentation of a Proclamation Declaring February 28, 2017 Rare Disease Day**
5. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS** (*Public comment limited to ten (10) minutes per speaker*)

**C. UNSCHEDULED PUBLIC COMMENTS** (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

**D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2939-2017** – Decreasing Estimated Revenues and Appropriations by \$35,000.00 in the Parks Improvement Capital Project Fund and by \$20,000.00 in the Kenai Recreation Center Improvements Capital Project Fund for Postponed Capital Projects and Authorizing Budget Transfers in the Parks Improvement Capital Project Fund, the Cemetery Improvements Capital Project Fund, the Comprehensive Plan Capital Project Fund, the City Hall Improvements Capital Project Fund and the Trail Construction Capital Project Fund for the Transfer of Remaining Balances from Completed or Postponed Capital Projects to the General Fund.
2. **ENACTED UNANIMOUSLY. Ordinance No. 2940-2017** – Accepting and Appropriating Additional Funds from the Federal Aviation Administration for the Small Taxiways and Aircraft Tie-Down Rehabilitation 2015-2016 Project.

3. **ADOPTED UNANIMOUSLY. Resolution No. 2017-07** – Adopting an Alternative Allocation Method for the FY17 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 14: Cook Inlet.
4. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2017-08** – Requesting an Amendment to the Alaska Board of Fisheries Proposal Number 201 which Proposes to Amend the Area Open to Dipnetting from Shore in the Kenai River Personal Use Dip Net Fishery, by Moving the Proposed Upstream Boundary.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2017-09** – Opposing Alaska Board of Fisheries Proposal Number 203 Extending the Season and Liberalizing the Bag Limit in the Kenai River Personal Use Fishery when the Sonar Estimate is Projected to Exceed 1.2 Million Sockeye.
6. **ADOPTED. Resolution No. 2017-10** – Strongly Opposing Alaska Board of Fisheries Proposal Number 204 Extending the Boundary of the Kenai River Personal Use Dip Net Boat Fishery Upstream to Cunningham Park.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2017-11** – Awarding an Agreement for Construction of Reservoir #1 Interior Coatings and Repairs.

**E. MINUTES**

1. **REMOVED FROM THE AGENDA.** \*Regular Meeting of February 1, 2017
2. **APPROVED BY THE CONSENT AGENDA.** \*Work Session Summary of January 24, 2017

**F. UNFINISHED BUSINESS**

1. **ADOPTED AS AMENDED. Resolution No. 2017-03** – Establishing a Sub-Committee of Council for the Purpose of Improving Efficiency in the Supervision of the City Attorney, City Clerk and City Manager and Approving Council Policy 2017-02 Establishing Procedures and Responsibilities of the Sub-Committee. *[Clerk's Note: This resolution was postponed from the January 18 and the February 1 meeting to the February 15 meeting; a motion to enact is on the floor.]*
2. **ENACTED UNANIMOUSLY. Ordinance No. 2932-2016** – Donating and Declaring no Longer Needed for a Public Purpose a Certain Parcel Described as Lot 17, Block 5, Original Townsite of Kenai, (KPB Parcel No. 047-071-21) to the Kenaitze Indian Tribe.  
*[Clerk's Note: This ordinance was postponed from the January 4 meeting and again from the January 18 to the February 15 meeting; a motion to enact is on the floor.]*

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** – Bills to be Ratified.
2. **REMOVED FROM THE CONSENT AGENDA AND APPROVED UNANIMOUSLY. \*Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** – Non-Objection of the Liquor License Renewals for the Following:
  - Pizza Paradisos
  - Three Bears
  - Don Jose’s Mexican Restaurant
  - Kenai Joe’s
  - The Bow
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 3/1/2017. \*Ordinance No. 2941-2017** – Increasing Appropriations in the General Land Sales Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City’s General Fund.
5. **CONSENT TO ASSIGNMENT OF LEASE APPROVED UNANIMOUSLY. Action/Approval** – Consent to Assignment of Lease for Security Purposes of General Fund Lands for Property Described as a Portion of Government Lot 10, Section 4, Township 5 North, Range 11 West, and Lots 2 and 4, Amended U.S. Survey 4563 Located at Bridge Access Road from RABUF, LLC (Assignor) to Washington Federal (Assignee).
6. **CONSENT TO ASSIGNMENT OF LEASE APPROVED UNANIMOUSLY. Action/Approval** – Consent to Assignment of Lease for Security Purposes of General Fund Lands for Property Described as Tract C, Kenai Tidelands Survey No. 2 from RABUF, LLC (Assignor) to Washington Federal (Assignee).
7. **WORK SESSION SCHEDULED FOR 03/07/17 AT 6:00 P.M. Action/Approval** – Schedule a Work Session to Learn how to Use Electronic Devices and Navigate Software.
8. **WORK SESSION TENTATIVELY SCHEDULED FOR 02/28/17 AT 6:00 P.M. Action/Approval** – Schedule a Work Session to Review and Discuss the Draft Fund Balance Policy on Thursday, February 23.
9. **POSTPONED TO 03/01/17. Action/Approval** – Reduce the Harbor Commission’s Meetings from Monthly to Quarterly as Recommended by the Harbor Commission.

**H. COMMISSION/COMMITTEE REPORTS**

1. Council on Aging

2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

1. **PROVIDED DIRECTION TO THE CITY MANAGER.** Discussion of an Offer to Purchase Property Located at 2270 Royal Street, Kenai, AK, Tract A Dragseth Subdivision 2016 Addition (Dragseth House), Pursuant to AS 44.62.310(c)(1)(3) a Matter of which the Immediate Knowledge may have an Adverse Effect Upon the Finances of the City, and a Matter by which Law, Municipal Charter, or Ordinance are Required to be Confidential.

**M. PENDING ITEMS – None.**

**N. ADJOURNMENT**

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**INFORMATION ITEMS**

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*