

**ACTION AGENDA**  
**KENAI CITY COUNCIL – REGULAR MEETING**  
**MAY 3, 2017 – 6:00 P.M.**  
**KENAI CITY COUNCIL CHAMBERS**  
**210 FIDALGO AVE., KENAI, AK 99611**  
<http://www.kenai.city>

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS** (*Public comment limited to ten (10) minutes per speaker*)

1. **Bob McIntosh** – Lawton Acres.
2. **Jill Schaefer** – Introduction of the City of Kenai Representative on the Kenai Peninsula Borough Assembly.

**C. UNSCHEDULED PUBLIC COMMENTS** (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

**D. PUBLIC HEARINGS**

1. **FAILED. Ordinance No. 2945-2017** – Repealing and Re-Enacting Kenai Municipal Code Chapter 8.20-Fireworks Control, to Allow for the Limited Sale and Use of Certain Fireworks in the City. [*Clerk's Note: This Ordinance was postponed to the May 3, 2017 meeting for an additional public hearing to be held. A motion to enact is on the floor.*]
2. **ENACTED UNANIMOUSLY. Ordinance No. 2947-2017** – Accepting and Appropriating Supplemental Nutrition, Transportation, and Support Services Grant Funding in the Senior Citizen Fund, for Fiscal Year 2017.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2948-2017** – Accepting and Appropriating Funds Received from Kenai Senior Connection, Inc. for the Purchase of a Copier for the Kenai Senior Center.

4. **ENACTED UNANIMOUSLY. Ordinance No. 2949-2017** – Accepting and Appropriating Funds Forfeited to the Kenai Police Department.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2017-19** – Approving a Memorandum of Understanding Among the Chugach National Forest 11-MU-11100400-121, the Kenai National Wildlife Refuge, the Alaska Department of Natural Resources, the City of Soldotna, Kenai Peninsula Borough, the City of Kenai and the Kenai Watershed Forum in Support of the Stream Watch Program.

**E. MINUTES**

1. **APPROVED BY THE CONSENT AGENDA.** \*Regular Meeting of April 19, 2017
2. **APPROVED BY THE CONSENT AGENDA.** \*Special Meeting of April 25, 2017

**F. UNFINISHED BUSINESS** – None.

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval – Bills to be Ratified.
2. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.** \*Action/Approval – Liquor License Transfer of Ownership from Don Jose's LLC, to the Mad Moose Bar & Grill, LLC.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.** \*Ordinance No. 2950-2017 – Accepting and Appropriating a Federal Grant from the Institute of Museum and Library Services (IMLS) Passed Through the Alaska State Library for the Purpose of Funding a 10 Week Student Internship Position at the Kenai Community Library.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.** \*Ordinance No. 2951-2017 – Amending Kenai Municipal Code Title 23 – Personnel Regulations, to Clarify the Performance Evaluation Rating Categories for Consistency with the City's Performance Evaluation Form and Practices.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.** \*Ordinance No. 2952-2017 – Accepting and Appropriating Additional Funds from the Federal Aviation Administration for the Small Taxiways and Aircraft Tie-Down Rehabilitation 2015-2016 Project.
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.** \*Ordinance No. 2953-2017 – Accepting and Appropriating Additional Funds from the Federal Aviation Administration for the 2016 Improved Airport Drainage Project.

7. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.**  
**\*Ordinance No. 2954-2017** – Amending Kenai Municipal Code Chapter 10.30 – Record Retention, to Update and Clarify the Form, Operations, and Procedures Regarding the Public Records Management Schedule and Record Retention Policy, and Making other Housekeeping Changes.
8. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.**  
**\*Ordinance No. 2955-2017** – Accepting and Appropriating a Grant from the Southern Region Emergency Medical Services (EMS) Council to Provide Staff Training.
9. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.**  
**\*Ordinance No. 2956-2017** – Amending Kenai Municipal Code 13.30.080 – Operating a Vehicle in s Prohibited Area, and Associated Appendix II, to Allow for Limited Operation and Maintenance of the Existing Air Strip on a Portion of Tract B, Dragseth Subdivision 2016 Addition, According to the Official Plat Thereof, Filed Under Plat Number 2016-22, and a Portion of Government Lots 9-15 Inclusive, Section 7, Township 5 North, Range 11 West, and a Portion of the SE ¼ SE ¼ NE ¼, Section 7, Township 5 North, Range 11 West, Seward Meridian all Recorded in the Kenai Recording District, Third Judicial District, State of Alaska.
10. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 5/17/2017.**  
**\*Ordinance No. 2957-2017** – Authorizing the Sale of Tract A, Dragseth Subdivision 2016 Addition, According to the Official Plat Thereof, under Plat No. 2016-22, Filed in the Kenai Recording District, Third Judicial District, State of Alaska, Including all Improvements Thereon, to PRL Logistics Inc., and Providing the Sale Proceeds to the State of Alaska for Reimbursement into Grant No. 15-DC-078 for Use by the City to Continue Enhancing Access and other Related Improvements to the South Beach.
11. **SPECIAL USE PERMIT APPROVED. Action/Approval** – Approving a Special Use Permit to United Parcel Service, Co., for Aircraft Parking.
12. **SPECIAL USE PERMIT APPROVED. Action/Approval** – Approving a Special Use Permit to Empire Airlines, Inc. for Aircraft Parking.

#### **H. COMMISSION/COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

#### **I. REPORT OF THE MAYOR**

#### **J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION – Review and Discussion of the City Clerk’s Evaluation and Negotiation of the City Clerk’s Employment Agreement, matters which may be a Subject that Tends to Prejudice the Reputation and Character of the City Clerk and of which the Immediate Knowledge would Clearly have an Adverse Effect Upon the Finances of the City [AS 44.62.310(C)(1)(2)].**

1. **NO ACTION. Action/Approval** – Approving an Employment Agreement between the City of Kenai and City Clerk Sandra Modigh. [*Clerk’s Note: This action will take place in open session.*]

**M. PENDING ITEMS – None.**

**N. ADJOURNMENT**

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**INFORMATION ITEMS**

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.
2. Cook Inlet RCAC Board of Directors Annual Meeting Update from John Williams, the Kenai Representative.
3. Correspondence from the Cook Inlet Regional Citizens Advisory Council.
4. Correspondence from Kenai Peninsula Borough Mayor Navarre Advising of Commissioner Glendening’s Resignation from the Borough Planning Commission.

*The agenda and supporting documents are posted on the City’s website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk’s Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk’s Office at 907-283-8231.*