

KENAI CITY COUNCIL – REGULAR MEETING
JUNE 7, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 2960-2017** – Amending Kenai Municipal Code 14.25.015-Landscaping/Site Plan for Land Clearing, and Kenai Municipal Code 14.25.020-Application, to Prohibit Land Clearing of More Than Twenty Percent of a Parcel Without an Approved Landscaping/Site Plan.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2961-2017** – Adopting the Annual Budget for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 and Committing \$1,000,000 of General Fund, Fund Balance for Capital Improvements.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2962-2017** – Amending the Kenai Municipal Code, Title 23, “Personnel Regulations,” Chapter 23.55 Fiscal Year 2018 Operating Budget Salary Schedule.
4. **ENACTED UNANIMOUSLY. Ordinance No. 2963-2017** – Authorizing Budget Adjustments and Increasing General Fund Estimated Revenues and Appropriations for Costs in Excess of Budgeted Amounts.
5. **ENACTED UNANIMOUSLY. Ordinance No. 2964-2017** – Repealing Kenai Municipal Code Chapter 5.15-Private Detective Agencies, Removing Specific Local Regulation of Detective Agencies.

6. **ADOPTED UNANIMOUSLY. Resolution No. 2017-25** – Authorizing the Purchase of Real Property Described as U.S. Survey 257, Located within Section 5, Township 5 North, Range 11 West, Seward Meridian, from Russell Clark, for the Public Purpose of Including the Property in the Bluff Erosion Restoration Project and Determining that the Public Interest will Not be Served by an Appraisal.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2017-26** – Awarding an Agreement for Engineering of Kenai Recreation Center Mechanical Improvements.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2017-27** – Fixing the Rate of Levy of Property Tax for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018.
9. **ADOPTED. Resolution No. 2017-28** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to be Adopted in the FY2018 Budget Process to Include Adjusting Monthly Rental Rates at Vintage Pointe, Increasing Fees at the Kenai Municipal Airport, Increasing Fees for Water and Sewer Service, and Increasing Fees at the Kenai Multipurpose Facility.
10. **ADOPTED UNANIMOUSLY. Resolution No. 2017-29** – Authorizing the City Manager to Enter into a Contract with Premera Blue Cross Blue Shield Of Alaska to Provide Employee Health Care to City Employees Effective July 1, 2017.
11. **ADOPTED UNANIMOUSLY. Resolution No. 2017-30** – Authorizing the City Manager to Renew the City's Insurance Coverage with Alaska Public Entity Insurance (APEI) for July 1, 2017 through June 30, 2018.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Work Session of May 15, 2017
2. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of May 17, 2017

F. UNFINISHED BUSINESS

1. **APPROVED. Resolution No. 2017-24** – Amending Policy No. 2016-01, Procedures for Commissions, Committees and Council on Aging – To Provide Procedures for Council Involvement in Commissions, Committees and Council on Aging Meetings.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.

2. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 6/21/2017.**
***Ordinance No. 2965-2017** – Amending Kenai Municipal Code 4.32.015 – Local Amendments to the 2012 International Residential Code, to Facilitate Fee Schedule Changes for Building Permits and Plan Reviews.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 6/21/2017.**
***Ordinance No. 2966-2017** – Increasing General Fund Estimated Revenues and Appropriations for Costs in Excess of Budgeted Amounts.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 6/21/2017.**
***Ordinance No. 2967-2017** – Appropriating Transfers for FY2018 Budgeted Capital Projects in the Public Safety Capital Project Fund, the Kenai Animal Shelter Improvements Capital Project Fund, the Municipal Roadway Improvements Capital Project Fund, the City Shop Improvements Capital Project Fund, and the Cemetery Improvements Capital Project Fund.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 6/21/2017.**
***Ordinance No. 2968-2017** – Appropriating General Fund Balance Funds into General Fund Land Administration-Lands Fund for the Purchase by the City of Kenai's General Fund of Airport Property Outside the Airport Reserve Constituting Approximately 16.49 Acres of Real Property Described as S1/2 S1/2 SW1/4, Section 33,T6N, R11W, Seward Meridian, Commonly Referred to as 'Lawton Acres' and Deed Restricting the Future Use Of the Property to Parks and Recreational Uses to be Retained by the City for a Public Purpose.
6. **MANAGER AUTHORIZED TO SEND NOTIFICATION. Action/Approval** – Approving Notification to the Kenai Peninsula Borough that the City of Kenai will not be Utilizing Consolidated Public Safety Dispatching.
7. **UNANIMOUSLY APPROVED. Action/Approval** – Special Use Permit to Crowley Petroleum Distribution Alaska, LLC for Fueling on the Apron at the Kenai Municipal Airport.
8. **UNANIMOUSLY APPROVED. Action/Approval** – Special Use Permit to Evert's Air Fuel, Inc. for Aircraft Taking Delivery of Bulk Fuel on the Apron at the Kenai Municipal Airport.
9. **UNANIMOUSLY APPROVED. Action/Approval** – Special Use Permit to Evert's Air Fuel, Inc. for Aircraft Loading and Parking on the Apron at the Kenai Municipal Airport.
10. **UNANIMOUSLY APPROVED. Action/Approval** – Special Use Permit to Pacific Star Seafoods, Inc. for On Loading and Offloading Fish at the Kenai Municipal Airport.
11. **JOANIS APPOINTED UNANIMOUSLY. Action/Approval** – Mayoral Nomination and Council Confirmation of Jennifer Joanis to the Parks and Recreation Commission.

12. **UNANIMOUSLY APPROVED. Action/Approval** – Approving a Hiring Process for the City Clerk Position.
13. **CITY ATTORNEY GIVEN DIRECTION. Action/Approval** – Authorizing the City Manager or City Attorney to Obtain an Appraisal for Lawton Acres.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.
2. Notification of Selection of Brittany Gilman as Student Representative.
3. Alaska LNG Update.

The agenda and supporting documents are posted on the City’s website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk’s Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk’s Office at 907-283-8231.