

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
JUNE 21, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Bob Frates, Parks and Recreation Director** - Introduction of the Winners of the 2017 Pathway of Poetry Project Sponsored by the Friends of the Kenai Community Library and the Kenai Parks and Recreation Department.
2. **Dan Castimore, IT Manager** – Introduction and Demo of the City Dipnet App.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 2965-2017** – Amending Kenai Municipal Code 4.32.015 – Local Amendments to the 2012 International Residential Code, to Facilitate Fee Schedule Changes for Building Permits and Plan Reviews.
2. **ENACTED UNANIMOUSLY. Ordinance No. 2966-2017** – Increasing General Fund Estimated Revenues and Appropriations for Costs in Excess of Budgeted Amounts.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2967-2017** – Appropriating Transfers for FY2018 Budgeted Capital Projects in the Public Safety Capital Project Fund, the Kenai Animal Shelter Improvements Capital Project Fund, the Municipal Roadway Improvements Capital Project Fund, the City Shop

Improvements Capital Project Fund, and the Cemetery Improvements Capital Project Fund.

4. **POSTPONED TO 7/5 FOR 2ND PUBLIC HEARING AND AIRPORT COMMISSION REVIEW AND RECOMMENDATION. Ordinance No. 2968-2017** – Appropriating General Fund Balance Funds into General Fund Land Administration-Lands Fund for the Purchase by the City of Kenai's General Fund of Airport Property Outside the Airport Reserve Constituting Approximately 16.49 Acres of Real Property Described as S1/2 S1/2 SW1/4, Section 33,T6N, R11W, Seward Meridian, Commonly Referred to as 'Lawton Acres' and Deed Restricting the Future Use Of the Property to Parks and Recreational Uses to be Retained by the City for a Public Purpose.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2017-31** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to Library Fees, as Recommended by the Library Director.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2017-32** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to the Water Service Fee Schedule.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2017-33** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to the Planning & Zoning Fees, as Recommended by the City Planner.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2017-34** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to the City's Dock Fees.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2017-35** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to the City's Animal Control Fees, as Recommended by the Chief Animal Control Officer.
10. **ADOPTED UNANIMOUSLY. Resolution No. 2017-36** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to the City's Building Permit Fees.
11. **ADOPTED UNANIMOUSLY. Resolution No. 2017-37** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Eliminate Fees for Private Detective Agencies, as Recommended by the Police Chief.
12. **ADOPTED UNANIMOUSLY. Resolution No. 2017-38** – Amending its Comprehensive Schedule of Rates, Charges, and Fees To Incorporate Changes To The Fees Of The Kenai Municipal Airport, As Recommended By The Airport Manager.
13. **ADOPTED UNANIMOUSLY. Resolution No. 2017-39** – Stating its Conditional Protest Regarding the Issuance Of A New Limited Marijuana

Cultivation Facility, Marijuana License No. 12303, for Peninsula Botanicals, LLC, DBA Peninsula Botanicals, Located at 1030 Angler Drive Unit B, Kenai AK, 99611 and Authorizing the City Clerk to take Certain Action.

14. **ADOPTED UNANIMOUSLY. Resolution No. 2017-40** – Authorizing a Budget Transfer within Other Buildings & Areas Department of the Airport Fund for a Professional Services Agreement to Review the Airport’s Land Lease and Land Sales Policies.
15. **ADOPTED UNANIMOUSLY. Resolution No. 2017-41** - Consenting to an Assignment of Lease of Certain Airport Lands Between Sidney Morris and Schilling Rentals (2016), LLC and Consenting to an Amendment Changing the Annual Lease Rate from Ten Percent to Eight Percent of the Existing Lease on Real Property Described as Lot 1A, Block 1, Deshka Subdivision.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of June 7, 2017

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.
2. **APPROVED UNANIMOUSLY AS AMENDED.** *Action/Approval – Purchase Orders Exceeding \$15,000.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 7/5/2017.** *Ordinance No. 2969-2017 – Amending Kenai Municipal Code Title 24 – Municipal Cemetery, to Update Procedures for Development of Cemetery Regulations and Opening and Closing of Graves, and to Provide Regulations in the Cemetery Regulations Appendix for Columbarium Niches, Marker or Headstone Deposits, and Other Housekeeping Changes.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 7/5/2017.** *Ordinance No. 2970-2017 – Increasing Fiscal Year 2017, General Fund, Airport Fund, Water & Sewer Fund, Personal Use Fishery Fund, and Congregate Housing Fund Estimated Revenues And Appropriations For The Transfer Of Funds To Establish The New Employee Health Care Internal Service Fund Which Shall Be Utilized For Administering Employee Health Care Beginning In Fiscal Year 2018, July 1, 2017.
5. **UNANIMOUSLY APPROVED. Action/Approval** – Approving Travel Expenses for MacSwain Consulting Relating to Appraisal of Lawton Acres.
6. **UNANIMOUSLY APPROVED. Action/Approval** – Special Use Permit to Reddi Towing for an Impound Lot.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

1. **REVIEWED; WILL CONTINUE REVIEW ON 7/5.** Review and Discussion of Interview Questions, Interview Dates, and Applications Submitted for the City Clerk Position. [AS 44.62.310(C)(2)(3) a Subject that Tends to Prejudice the Reputation and Character of an Applicant and Matters which by Law, Municipal Charter, or Ordinance are Required to be Confidential.]

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.