

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
JULY 5, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Johna Beech, Kenai Visitor and Cultural Center** – First Quarter 2017 Statistics Report.
2. **U.S. Army Corps of Engineers – Alaska District** – Kenai Bluffs Bank Stabilization Project. [*Clerk's Note: Twenty minutes have been requested for this presentation.*]

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **POSTPONED TO 8/2. Ordinance No. 2968-2017** – Appropriating General Fund Balance Funds into General Fund Land Administration-Lands Fund for the Purchase by the City of Kenai's General Fund of Airport Property Outside the Airport Reserve Constituting Approximately 16.49 Acres of Real Property Described as S1/2 S1/2 SW1/4, Section 33,T6N, R11W, Seward Meridian, Commonly Referred to as 'Lawton Acres' and Deed Restricting the Future Use Of the Property to Parks and Recreational Uses to be Retained by the City for a Public Purpose.
[*Clerk's Note: This item was postponed to this meeting from the June 21 meeting for a second public hearing and Airport Commission review and recommendation on July 13. A motion to enact is on the floor.*]

2. **POSTPONED TO 8/2. Ordinance No. 2969-2017** – Amending Kenai Municipal Code Title 24 – Municipal Cemetery, to Update Procedures for Development of Cemetery Regulations and Opening and Closing of Graves, and to Provide Regulations in the Cemetery Regulations Appendix for Columbarium Niches, Marker or Headstone Deposits, and Other Housekeeping Changes.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2970-2017** – Increasing Fiscal Year 2017, General Fund, Airport Fund, Water & Sewer Fund, Personal Use Fishery Fund, and Congregate Housing Fund Estimated Revenues And Appropriations For The Transfer Of Funds To Establish The New Employee Health Care Internal Service Fund Which Shall Be Utilized For Administering Employee Health Care Beginning In Fiscal Year 2018, July 1, 2017.
4. **ADOPTED UNANIMOUSLY. Resolution No. 2017-42** – Authorizing Extension of a Professional Services Agreement With BDO USA, LLP for Completion of the City’s Fiscal Year 2017 Annual Financial Statement Audit.
5. **POSTPONED TO 8/2. Resolution No. 2017-43** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to Cemetery Fees.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2017-44** – Authorizing the Purchase of Real Property Described as Lot 4, Block 20, Original Townsite of Kenai, Located within Section 5, Township 5 North, Range 11 West, Seward Meridian, from Mew Trust, for the Public Purpose of Including the Property in the Bluff Erosion Restoration Project and Determining that Public Interest will not be Served by an Appraisal.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2017-45** – Consenting to a Renewal of Lease of Certain Airport Lands within the Airport Reserve between the City Of Kenai, Lessor, and Dewayne Benton, Lessee, on Property Described as Lot 3, Block 4, General Aviation Apron Number One.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2017-46** – Awarding an Agreement to Peninsula Pumping, Inc. for Providing and Servicing Portable Restrooms and Dumpsters on the North and South Kenai Beaches, Including Portable Restrooms at the City Dock, During the 2017 Personal Use Fishery.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2017-47** - Awarding an Agreement to Alaska Waste – Kenai Division, LLC for Providing and Servicing Road Accessible Dumpsters at the End of South Spruce Street, Kenai Little League Parking Lot and Kenai City Dock during the 2017 Personal Use Fishery.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of June 21, 2017

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Bills to be Ratified.
2. **REMOVED FROM THE AGENDA. *Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/2/2017. *Ordinance No. 2971-2017** – Amending Kenai Municipal Code Section 1.15.060 - Motions, to Provide for Deferring a Motion or Agenda Item Beyond the Next Meeting.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/2/2017. *Ordinance No. 2972-2017** – Appropriating Funds in the Airport Fund, Accepting a Grant from the Federal Aviation Administration and Appropriating Funds in the Airport Equipment Capital Project Fund for the Purchase of Snow Removal Equipment (SRE) – Loader with Attachments and a Multi-Purpose Broom.
5. **APPROVED UNANIMOUSLY. Action/Approval** – Special Use Permit for Jennifer Ellis for Conducting Outdoor Zumba Classes at the Softball Green Strip.
6. **APPROVED UNANIMOUSLY. Action/Approval** – Authorization to Extend a Facility Management Services Agreement at the Kenai Recreational Center Facility.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)

2. Council Comments

L. EXECUTIVE SESSION

1. **FINALISTS NAMED; INTERVIEWS SET FOR 08/11/17.** Review and Discussion of Interview Questions, Interview Dates, and Applications Submitted for the City Clerk Position. [AS 44.62.310(C)(2)(3) a Subject that Tends to Prejudice the Reputation and Character of an Applicant and Matters which by Law, Municipal Charter, or Ordinance are Required to be Confidential.]

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.
2. Kenaitze Indian Tribe Correspondence

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.