

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
AUGUST 2, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611

<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **John Williams** – Restored Fire Truck’s Fourth of July Parade Trophy.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **FAILED. Ordinance No. 2968-2017** – Appropriating General Fund Balance Funds into General Fund Land Administration-Lands Fund for the Purchase by the City of Kenai’s General Fund of Airport Property Outside the Airport Reserve Constituting Approximately 16.49 Acres of Real Property Described as S1/2 S1/2 SW1/4, Section 33,T6N, R11W, Seward Meridian, Commonly Referred to as ‘Lawton Acres’ and Deed Restricting the Future Use Of the Property to Parks and Recreational Uses to be Retained by the City for a Public Purpose.

[Clerk’s Note: This item was postponed to this meeting from the July 5 meeting for a third public hearing and Airport Commission review and recommendation on July 13. A motion to enact is on the floor.]

2. **ENACTED UNANIMOUSLY. Ordinance No. 2971-2017** – Amending Kenai Municipal Code Section 1.15.060 - Motions, to Provide for Deferring a Motion or Agenda Item Beyond the Next Meeting.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2972-2017** – Appropriating Funds in the Airport Fund, Accepting a Grant from the Federal Aviation Administration and Appropriating Funds in the Airport Equipment Capital Project Fund for the Purchase

of Snow Removal Equipment (SRE) – Loader with Attachments and a Multi-Purpose Broom.

4. **ADOPTED UNANIMOUSLY. Resolution No. 2017-48** – Awarding an Agreement for Construction of Kenai Animal Control Shelter Flooring Renovation.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2017-49** – Awarding an Agreement for Construction of Kenai Public Safety Building Boiler Replacement.
6. **FAILED. Resolution No. 2017-50** – Providing for The Submission to the Qualified Voters of the City of Kenai, at its Regular Election of October 3, 2017, the Advisory Question of Whether the City should use General Funds or General Fund Land for the Purchase of or Trade for Airport Land Commonly Referred to as “Lawton Acres”, which is Airport Land Outside the Airport Reserve Constituting Approximately 16.49 Acres of Real Property Described as S1/2 S1/2 SW1/4, Section 33,T6N, R11W, Seward Meridian.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2017-51** – Accepting and Adopting the 2017 Airport Master Plan.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2017-52** – Amending the Financing Terms and Purchasing Party for the Sale of Tract A, Dragseth Subdivision 2016 Addition, According to the Official Plat Thereof, Under Plat No. 2016-22, Filed in the Kenai Recording District, Third Judicial District, State of Alaska, Including All Improvements Thereon as Previously Approved in Ordinance No. 2957-2017 (Substitute).
9. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2017-53** – Supporting Kenai Peninsula Borough Ordinance 2017-17, Establishing an 8 Percent Areawide Sales Tax on Temporary Lodging and Providing for an Exemption of up to 4 Percent of the Levy on Temporary Lodging Within the Boundaries of Cities in The Borough that Levy a Similar Sales Tax in Addition to an Existing General Sales Tax, Subject to Approval by the Voters in the Regular Election on October 3, 2017.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of July 5, 2017

F. UNFINISHED BUSINESS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2969-2017** – Amending Kenai Municipal Code Title 24 – Municipal Cemetery, to Update Procedures for Development of Cemetery Regulations and Opening and Closing of Graves, and to Provide Regulations in the Cemetery Regulations Appendix for Columbarium Niches, Marker or Headstone Deposits, and Other Housekeeping Changes.

[Clerk’s Note: This item was postponed to this meeting from the July 5 meeting. A motion to amend is on the floor.]

2. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2017-43** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to Cemetery Fees.

[Clerk's Note: This item was postponed to this meeting from the July 5 meeting. A motion to adopt is on the floor.]

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2973-2017** – Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2974-2017** – Accepting and Appropriating a Grant from the United States Department of Transportation Passed Through the State of Alaska Department of Transportation and Public Facilities for the Reduction of Fatalities and Injuries on Roadways.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2975-2017** – Appropriating Funds in the Airport Fund, Accepting a Grant From the Federal Aviation Administration and Appropriating Funds in the Airport Capital Project Fund for the Terminal Building Rehabilitation Project and Awarding a Contract to Wince-Corthell-Bryson Consulting Engineers for Design Services.
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2976-2017** – Increasing Estimated Revenues and Appropriations by \$15,371 in the Airport Fund and in the Airport Improvement Capital Project Fund for the 2016 Airport Fencing Rehabilitation Project.
7. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2977-2017** – Amending Kenai Municipal Code Sections 14.20.151 – Application for Conditional Use Permit for Surface Extraction of Natural Resources, 14.20.152 – Review of Application, 14.20.153 – Public Hearing, 14.20.154 – Issuance of Permit, 14.20.155 – Operation, 14.20.156 – Yearly Review, 14.20.157 – Termination, 14.20.158 – Amendment or Transfer, to Allow the City Planner to Determine Application Completeness and Making Other Housekeeping Changes.
8. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 8/16/2017. *Ordinance No. 2978-2017** – Increasing Congregate Housing Fund Estimated Revenues and Appropriations to Provide Repair and Maintenance Funds That Were Inadvertently Omitted from the Funds FY2018 Budget.

9. CLYDE CRANDALL APPOINTED TO THE HARBOR COMMISSION.
Action/Approval – Mayoral Nomination and Council Confirmation of Clyde Crandall to the Harbor Commission.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

1. Review and Discussion of Candidates, Interview Questions and Interview Dates for the City Clerk Position. [AS 44.62.310(C)(2)(3) a Subject that Tends to Prejudice the Reputation and Character of an Applicant and Matters which by Law, Municipal Charter, or Ordinance are Required to be Confidential.]

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.