

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
AUGUST 16, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611

<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **Administer Oath of Office for Student Representative Brittany Gilman**
4. Agenda Approval
5. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Heather Cavanaugh, Alaska Communications** – Update on Alaska Communications' High-Speed Broadband Network Expansion.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 2973-2017** – Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books.
2. **ENACTED UNANIMOUSLY. Ordinance No. 2974-2017** – Accepting and Appropriating a Grant from the United States Department of Transportation Passed Through the State of Alaska Department of Transportation and Public Facilities for the Reduction of Fatalities and Injuries on Roadways.
3. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2975-2017** – Appropriating Funds in the Airport Fund, Accepting a Grant From the Federal Aviation Administration and Appropriating Funds in the Airport Capital Project Fund for the Terminal Building Rehabilitation Project and Awarding a Contract to Wince-Corthell-Bryson Consulting Engineers for Design Services.
4. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 2976-2017** – Increasing Estimated Revenues and Appropriations by \$15,371 in the Airport Fund

and in the Airport Improvement Capital Project Fund for the 2016 Airport Fencing Rehabilitation Project.

5. **POSTPONED TO 9/6/17. Ordinance No. 2977-2017** – Amending Kenai Municipal Code Sections 14.20.151 – Application for Conditional Use Permit for Surface Extraction of Natural Resources, 14.20.152 – Review of Application, 14.20.153 – Public Hearing, 14.20.154 – Issuance of Permit, 14.20.155 – Operation, 14.20.156 – Yearly Review, 14.20.157 – Termination, 14.20.158 – Amendment or Transfer, to Allow the City Planner to Determine Application Completeness and Making Other Housekeeping Changes.
6. **ENACTED UNANIMOUSLY. Ordinance No. 2978-2017** – Increasing Congregate Housing Fund Estimated Revenues and Appropriations to Provide Repair and Maintenance Funds That Were Inadvertently Omitted from the Funds FY2018 Budget.
7. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2017-54** – Authorizing a Budget Transfer in the General Fund for the Purchase of Neogov Applicant Tracking Software Licensing and a One-Time Setup and User Training Fee.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2017-55** – Awarding A Three-Year Contract for Telecommunications Services to Alaska Communications.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2017-56** – Authorizing an FY2017 Budget Transfer in the Senior Citizen Fund for Personnel Costs in Excess of Budgeted Amounts.
10. **POSTPONED TO 9/6/17. Resolution No. 2017-57** – Consenting to a Renewal of Lease of Certain Airport Lands within the Airport Reserve Between the City of Kenai, Lessor, and SOAR International Ministries, Inc., Lessee, on Property Described as Lot 2, Block 3, General Aviation Apron Number One.
11. **ADOPTED UNANIMOUSLY. Resolution No. 2017-58** - Authorizing a Donation to Peninsula Art Guild, Inc. for Completion of Preliminary Design to Renovate and Remodel the Kenai Fine Arts Center, a Facility Owned by the City of Kenai and Leased to the Peninsula Art Guild.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of August 2, 2017

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.*Action/Approval** – Bills to be Ratified.

2. **REMOVED FROM THE AGENDA.*Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Non-Objection of the Marijuana License Renewals for Red Run Cannabis Company, LLC and Red Run Cannabis Cultivators, LLC.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 9/6/2017. *Ordinance No. 2979-2017** – Amending KMC 14.20.330 Standards For Commercial Marijuana Establishments, to Change how Buffer Distances are Measured from Commercial Marijuana Establishments to Post-Secondary Schools, Recreation or Youth Centers, Churches, Correctional Facilities, and Substance Abuse Treatment Facilities and Approving a Policy to Provide Guidance in Measuring Pedestrian Routes.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 2/15/2017. *Ordinance No. 2980-2017** – Declaring that Lot 9, Block 8, Original Townsite of Kenai, According to Plat No. K-2970, Located within Section 5, Township 5 North, Range 11 West, Seward Meridian, also Known as 612 Inlet Street, Kenai, Alaska, whose Last Recorded Owner Under Borough Assessment Records was Billy A McCann, Po Box 92, Kenai, Alaska, Shall be Retained by the City Of Kenai for a Public Purpose.
6. **APPROVED UNANIMOUSLY. Action/Approval** – Authorizing the City Manager to Work with the Kenai Chamber of Commerce and Visitor's Center to enter into a Memorandum of Understanding to operate a Dipnet App.
7. **APPROVED ADOPTED UNANIMOUSLY. Action/Approval** – Authorizing the City Manager to Work with the Kenai Chamber of Commerce and Visitor's Center to enter into a Memorandum of Understanding to create and maintain an Eagle Cam.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. **EXECUTIVE SESSION** – None.

M. **PENDING ITEMS** – None.

N. **ADJOURNMENT**

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.