

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
SEPTEMBER 7, 2016 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. Kenai Peninsula Borough Mayor Mike Navarre – Presentation of the Two Tax Propositions that will be on the October 4, 2016 Borough-Wide General Election Ballot: 1) Raising the Taxable Transaction Cap for Borough Sales Tax to \$1,000; and 2) Phasing in a Reduction in the Borough's Senior Citizen Property Tax Exemption.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED AS AMENDED. Ordinance No. 2908-2016** – Approving and Adopting a Revised 2030 Comprehensive Plan Updated in 2016 for the City of Kenai and Recommending Adoption by the Kenai Peninsula Borough.
2. **ENACTED UNANIMOUSLY. Ordinance No. 2912-2016** – Accepting and Appropriating a Grant from the Federal Aviation Administration for the 2016 Improved Airport Drainage Project and Awarding a Construction Contract to Peninsula Construction, Inc.
3. **ENACTED UNANIMOUSLY. Ordinance No. 2913-2016** – Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books.

4. **ENACTED UNANIMOUSLY. Ordinance No. 2914-2016** – Increasing Estimated Revenues and Appropriations by \$8,000 in the Senior Citizen Fund, for Supplemental Nutrition, Transportation, And Support Services Grant Funding Received For Fiscal Year 2017.
5. **POSTPONED TO 9/21. Ordinance No. 2915-2016** – Amending KMC Section 4.32.15-Local Amendments to the 2012 International Residential Code, by Making Local Amendments to the 2012 Edition of the International Residential Code Regarding Smoke Alarms in Crawl Spaces.
6. **ENACTED AS AMENDED. Ordinance No. 2916-2016** – Amending KMC Chapter 12.10-Nuisances In General, to Include Abandoned Structures, Change the Enforcement Process, and Make Other Material and Housekeeping Changes.
7. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2016-38** – Declaring Equipment, Supplies, and Materials Surplus Or Obsolete, and to be Sold as Allowed in Kenai Municipal Code 7.15.060 and 7.15.070.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2016-39** – Accepting a Donation of a Parcel of Property Described as Lots One (1) and Two (2), Block One (1) Bush Lanes Subdivision, Kenai, Alaska from Gene E. Lynn, for the Public Purpose of Future Water and Sewer Utility Expansion and Determining that the Public Interest will not be Served by an Appraisal.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2016-40** – Approving the Purchase of a 2016 F-150 XL 4x4 Supercrew Cab Pickup Truck through the State of Alaska Equipment Fleet Contract Pricing.
10. **ADOPTED UNANIMOUSLY. Resolution No. 2016-41** – Consenting to the Vacation of a Right-of-Way, Approximately 104 Feet in Length and 20 to 30 Feet in Width, between Lot 16A Block 5, Townsite of Kenai Kenaitze Addition and Lot 17, Block 5, Townsite Of Kenai, And Consenting To The Acceptance Of The Right-Of-Way Affecting A Portion Of Lot 17, Block 5, Townsite Of Kenai, Located At The Intersection Of Mission Avenue And Upland Street As Set Forth On The Plat Of Townsite Of Kenai 2016 Addition, Which Is Attached Hereto As Exhibit “A”.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of August 17, 2016

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.

2. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Purchase Orders Exceeding \$15,000.
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2917-2016** – Amending Kenai Municipal Code Section 3.10.020 – Control and Confinement of Animals, to Require Cats in the City to be Restrained at all Times.
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2918-2016** – Waiving Certain Lease Provisions Imposed by Kenai Municipal Code Chapter 21.10 – Leasing of Airport Reserve Lands, and Approving a Non-Standard Form of Lease for the Lease of Lot 5, FBO Subdivision No. 8, According to Plat No. 2004-85, Located within the Airport Reserve, to Soar International Ministries, Inc.
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2919-2016** – Determining that Lot 3A, Block 1, Spur Subdivision No. 1, 1983 Addition, City-Owned Airport Property Located Outside the Airport Reserve, is Not Needed for a Public Purpose and Authorizing the Sale of the Property to Dean You, or His Assignee.
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2920-2016** – Increasing Estimated Revenues and Appropriations by \$4,206 in the Airport Fund, by \$62,981 in the General Fund, and Amending KMC 23.50.010 for the Creation of a Fulltime Human Resource Director Position.
7. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2921-2016** – Appropriating Funds in the General and City Dock Capital Project Funds for Engineering and Design Services to Repair Damage to the Kenai City Dock Caused by Age and the January 2016, 7.1 Magnitude Earthquake that Shook the Cook Inlet Region.
8. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2922-2016** – Accepting and Appropriating a Grant from the Rasmuson Foundation for Restoration of a Historic City of Kenai Fire Truck.
9. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 9/21. *Ordinance No. 2923-2016** – Amending Kenai Municipal Code Section 21.05.020 – Airport Reserve Boundary Map, to Relocate the Airport Reserve Boundary from the Kenai Spur Highway to the North Side of Cohoe Avenue and to Replace the Airport Reserve Boundary Map in Appendix I of Chapter 21.05 – Airport Administration and Operation with a New Updated Map.
10. **ASSIGNMENT OF LEASE APPROVED. Action/Approval** – Consent to Assignment of Lease of Airport Reserve Lands for Property Described as Lot 1A, Block 2, General Aviation Apron Subdivision No. 3 located at 135 Granite

Point Court, from SOAR International Ministries, Inc. (Assignor) to Schilling Rentals, LLC (Assignee).

11. **ASSIGNMENT OF CONCESSION AGREEMENT APPROVED. Action/Approval** – Assignment of Non-Exclusive On-Airport Automobile Rental Concession Agreement from Corporate Sales & Leasing, Inc., d/b/a Budget Rent A Car to Copper River Rentals, LLC.
12. **ITEM WILL BE ON THE 9/21 AGENDA. Discussion/Action** – Schedule a Meeting to Interview Candidates that Submitted Applications for the City Manager Position.
13. **THE CITY CLERK WAS DIRECTED TO PROVIDE INFORMATION TO THE BOROUGH CLERK THAT THE CITY COUNCIL TOOK A NEUTRAL POSITION ON THE SUBSTITUTE. Discussion/Action** – Kenai Peninsula Borough Substitute Ordinance 2016-25, An Ordinance Reducing the Planning Commission Membership.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None Scheduled.

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review.
2. August 2016 Kenai Historical Society Newsletter.
3. Kenai Visitor and Cultural Center Report, 2nd Quarter, April-June 2016.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.