

**KENAI BEAUTIFICATION COMMITTEE  
REGULAR MEETING  
SEPTEMBER 11, 2018 – 6:00 P.M.  
CITY HALL COUNCIL CHAMBERS  
CHAIR LISA GABRIEL, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Gabriel called the meeting to order at 6:05 p.m.

**a. Pledge of Allegiance**

Chair Gabriel led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Committee Members present: Chair L. Gabriel, Vice Chair S. Peterson, K. Reed, B. Madrid, T. Wilson

Committee Members absent: R. Sierer, T. Canady

Staff/Council Liaison present: Parks and Recreation Director B. Frates, Council Member B. Molloy

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Committee Member Wilson **MOVED** to approve the agenda; and Committee Member Reed **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

**a. May 8, 2018**

**MOTION:**

Committee Member Reed **MOVED** to approve the May 8, 2018 meeting summary and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

**5. UNFINISHED BUSINESS – None.**

**6. NEW BUSINESS**

a. Parliamentary Procedures and Open Meetings Act Training

The City Clerk provided a presentation covering Parliamentary Procedures and the Open Meetings Act. Following the presentation there was an opportunity for the Committee members to ask questions and gain further understanding and clarification.

b. **Action/Approval** – Field of Flowers Signage

The Parks and Recreation Director referred to the memorandum in the packet, noting the City Council request for the Beautification Committee to weigh in on the proposed sign for the Field of Flowers. It was noted the Airport Commission had been working on this project for about a year and that the Commission Chair was in the audience to answer any questions.

Discussion points centered on type, size, and overall design with concerns that the sign not detract from the overall “organic” experience of the Wildflower Gardens, and that the sign was readable from a distance. It was also expressed that the sign should be similar to other wooden (cedar) signs throughout the city with raised lettering. Examples of similar signs for uniformity were noted, including Airport Triangle, Steve Shearer Memorial Ball Park, and Old Town Cabins. It was clarified that some of these types of signs were designated park properties while the Field of Flowers was Airport Lands and not a park.

It was explained that City Council had similar discussions regarding the design of the sign and was seeking input by the Beautification Committee for recommendations, including accepting the current design, no action recommended or suggesting specific changes.

**MOTION:**

Commissioner Reed **MOVED** to recommend the sign as presented and have the “Field of Flowers” lettering raised; Commissioner Madrid **SECONDED** the motion.

**MOTION TO AMEND:**

Commissioner Madrid **MOVED** to amend by recommending lightening the background and have the raised lettering in white; Commissioner Wilson **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**                      There being no objections, **SO ORDERED.**

**VOTE ON THE MAIN MOTION:**

Yea: Reed, Wilson, Madrid, Gabriel, Peterson

Nay:

**MOTION PASSED UNANIMOUSLY.**

c. **Discussion** – Rock Garden

The Parks and Recreation Director explained how the idea of a Rock Garden was brought forward and reported that several locations were evaluated, including the Leif Hansen Memorial Park. It

was noted that the shrub area near the Fountain was renovated this summer and could possibly be a designated rock garden.

Committee Members expressed support of the idea and it was suggested possibly incorporating stepping-stones. It was recommended to first consult the Wisniewski and Hansen families.

**MOTION:**

Committee Member Reed **MOVED** to approve the rock garden, pending approval and support from the Hansen and Wisniewski families; Committee Member Madrid **SECONDED** the motion. There were no objections; **SO ORDERED**.

d. **Discussion** – Beautification Tour Follow-Up

The Parks and Recreation Director thanked Committee members that went on the tour and presented a virtual tour of the flowerbeds for those that were not on the tour. Various beds were reviewed with general questions and answers throughout.

It was recommended to include this item on the next meeting agenda for continued discussion. There were no objections.

**7. REPORTS**

- a. **Parks & Recreation Director** – B. Frates reported the following projects completed:
- The seeding project at Daubenspeck Park near the shelters;
  - Seeding and tree planting at the Kenai Fine Arts Guild; and
  - Re-capping of trails at the Field of Flowers.

Director Frates further reported that attendance at the weed-pull activity at the Municipal Park on September 8 was not heavily attended but some work was accomplished. It was noted a representative from the Kenai Watershed Forum assisted with handouts and answering questions regarding invasive weeds. Director Frates indicated the need for re-strategizing to get more interest next year.

- b. **Committee Chair** – L. Gabriel thanked the Parks and Recreation Department for offering the tour of the flowerbeds in Kenai.
- c. **City Council Liaison** – B. Molloy reviewed the action agenda of the September 5 Council Meeting, including an update on the potential for a dog park in Kenai. Council Member Molloy thanked the Parks and Recreation Department for putting together the various slides and printouts of the City's flowerbeds.

**8. NEXT MEETING ATTENDANCE NOTIFICATION** – October 9, 2018

**9. COMMITTEE MEMBER QUESTIONS AND COMMENTS**

The Parks and Recreation Director provided a list of activities planned, so far for this year's Pumpkin Festival, including some food truck vendors. Commissioners expressed interest and support in the upcoming Pumpkin Festival. It was noted that displays of decorated turkeys or something similar would be a fun addition this year. It was additionally noted that last year,

Committee members assisted with putting together a giveaway basket of goodies and it was something to consider for this year's event.

**10. ADDITIONAL PUBLIC COMMENT – None.**

**11. INFORMATION**

**12. ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 8:16 p.m.

Meeting summary prepared and submitted by:

*Jacquelyn Kennedy*  
Jacquelyn Kennedy  
Deputy City Clerk

