



PUBLIC RIGHT-OF-WAY SPECIAL EVENT SIGN APPLICATION

1. Please provide locations of all signs to be posted advertising event.		
Location:	Location:	
Location:	Location:	
Location:	Location:	
Location:	Location:	
2. Name	Address	Phone
3. Public Event Being Advertised:		
		<input type="checkbox"/> single event <input type="checkbox"/> recurring event
Organization:		
4. Description of Signs: (ATTACH DRAWINGS/PHOTOS WITH MEASUREMENTS)		
MAXIMUM NUMBER OF DAYS ALLOWED: ***UP TO 3 DAYS PRIOR TO PUBLIC EVENT AND SHALL BE REMOVED WITHIN 3 DAYS AFTER SUCH EVENT.*** ***APPLICATION MUST DEFINE LOCATIONS AND NUMBER OF SIGNS ADVERTISING EVENT.***		
5. Requested dates signs will be displayed:		
Application Accepted By:	Plans Checked By:	Approved By:
<u>NOTICE</u>		
TEMPORARY SIGNS WITHIN THE PUBLIC RIGHT-OF-WAY ARE ONLY ALLOWED BY PERMIT FOR THE PURPOSE OF INFORMING THE PUBLIC OF MAJOR EVENTS THAT ARE OPEN TO THE PUBLIC AND ARE DETERMINED TO BE OF COMMUNITY WIDE INTEREST OR REGIONAL SIGNIFICANCE.		
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.		
Signature of Owner or Authorized Agent	Date	
		NO CHARGE



"Village with a Past, City with a Future"

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RIGHT-OF-WAY EVENT SIGNS PROCEDURE

KMC 14.20.220 prohibits "unauthorized signs in the right-of-way or on city property." City of Kenai has determined special event signs shall be permitted in the right-of-way under the following guidelines:

- "A special event is defined as an event serving a public purpose and sponsored by a civic or non-profit organization. This includes, but is not limited to fairs, festivals, bicycle events, marathons, walkathons, rodeos, and charitable fundraising events, but does not include political events or events that could be construed to advocate or oppose a candidate for election or influence the passage or defeat of a measure on an election ballot."
- A permit shall be obtained from the administrative official prior to the installation of any special event sign. Permits are subject to the following:
 1. Intersection Signs:
 - a. Maximum size of 16 sq. ft.
 - b. Allow on 4 corners of:
 - i. Kenai Spur Highway & Main Street Loop Road.
 - ii. Kenai Spur Highway & Bridge Access Road.
 - iii. Other intersections with Kenai Spur Highway are restricted to one sign.
 2. Signs along Right-of-Way
 - a. Maximum size of 5 sq. ft.
 - b. Minimum distance of 250 ft. between all signs.
 3. Signs can be placed 3 days prior to event and shall be removed within 3 days after event.